

Project Manager/ Contracts Manager

31 July 2026



Job title:	Project Manager/ Contracts Manager
Type:	Permanent
Location:	Johannesburg
Remuneration:	Market-related
Start date:	Immediately

ROLE OVERVIEW

Damon At Sons Construction (PTY) Ltd is seeking a highly capable Project Manager / Contracts Manager to oversee multiple Johannesburg sites and projects. This senior role requires a professional who can manage and coordinate Site Agents and Site Managers, ensuring contract compliance, accurate reporting, and successful project delivery. The position demands a balance of leadership and hands-on involvement, with strong proficiency in MS Projects, CCS (Candy), and BuildSmart to drive transparent, defensible project planning and execution.

KEY RESPONSIBILITIES

Project & Contract Oversight

- Lead and manage multiple construction projects across Johannesburg
- Ensure compliance with JBCC and other contractual frameworks
- Oversee Site Agents and Site Managers, providing guidance, mentorship, and performance monitoring
- Maintain accountability for project budgets, schedules, and quality standards

Hands-On Project Management

- Personally engage in project scheduling, monitoring, and reporting using MS Projects or similar tools
- Utilize CCS (Candy) and BuildSmart for cost control, subcontractor reconciliation, and project financial management
- Conduct site visits, progress reviews, and ensure accurate reporting of milestones
- Manage variations, claims, and contractual correspondence with professionalism and clarity
- Ensure defensible documentation for client and stakeholder reporting

Professional Reporting & Communication

- Deliver structured, contract-compliant reports to management and clients.



- Maintain transparent communication channels with site teams, subcontractors, and stakeholders.
- Present project updates, risks, and solutions in a professional, defensible manner.

REQUIREMENTS

Required

- Bachelor's degree in construction management, Quantity Surveying, Civil Engineering, or related field.
- Minimum 8–10 years' experience in project or contracts management within the South African construction industry.
- Strong knowledge of JBCC contracts and industry standards.
- Proven ability to manage multiple sites and teams simultaneously.
- Proficiency in MS Projects, CCS (Candy), and BuildSmart software for program development, cost management, and reporting.
- Advanced Excel and strong documentation skills.
- Excellent communication, negotiation, and leadership abilities.
- Extensive warehousing building experience - from ground-up construction through to handover - is essential.

ATTRIBUTES

- Professional, diplomatic, and contract-defensible communication style.
- Hands-on approach - willing to personally engage in scheduling, site management, and cost control tasks.
- Strong leadership and mentoring ability for Site Agents and Site Managers.
- Detail-oriented with a commitment to accuracy, transparency, and accountability.
- Resilient under pressure, with a proactive problem-solving mindset.

APPLICATION PROCESS

Interested applicants should submit their CV to farouhza@dasconstruction.co.za. Selected candidates will be invited for an interview.

Should you not receive a response within 10 business days of applying, please consider your application unsuccessful.